

Tax ID Max-Trio CD Contact Form

In order to simplify and streamline the Initial Closing Disclosure process, Be In Mortgage. has created an optional Closing Disclosure (“CD”) Contact Form that may be used in connection with the scheduling of closings.

Note: While Be In Mortgage. does not require a loan to be cleared for closing before requesting the initial CD, it is imperative that each of the items named on the CD Requirement Overview have been provided, as these are the items which “lock down” rate, term, and value. Incomplete initial CD Requests will not trigger the release of a compliant or timely CD, so please take a moment to ensure the items below are completed.

To initiate the CD process please provide the information requested below.

Borrower Name: _____
 Loan #: _____
 Vesting as it would appear on the deed of trust: _____
 Title Only / Spouse Name / Email Address (if applicable): _____
 eDocs: YES: _____ NO: _____
 Closing or Consummation Date: _____
 1st Payment Date: _____

Escrow/ Settlement Attorney		Title Agent (not Title Insurance Company)	
Contact Name:		Contact Name:	
License #:		License #:	
Phone #:		Phone #:	
Email Address:		Email Address:	
Company Name:		Company Name:	
Company Address:		Company Address:	
City, State, Zip		City, State, Zip	
Buyer's Agent (if applicable)		Seller's Agent (if applicable)	
Realtor Name:		Realtor Name:	
Realtor License #:		Realtor License #:	
Phone #:		Phone #:	
Email Address:		Email Address:	
RE Company:		RE Company:	
Company License #:		Company License #:	
Company Address:		Company Address:	
City, State, Zip		City, State, Zip	

PLEASE ALLOW 24 HOURS FOR FINAL CD TO BE COMPLETED ONCE ALL REQUIRED ITEMS HAVE BEEN CLEARED AND THE DRAFT CD HAS BEEN APPROVED-

Please note: If fees are altered or modified, a new CD may need to be prepared triggering an additional wait period.

